



Minutes for Management Committee Meeting Held using Zoom Technology (Internet) on 21 May 2021

The meeting was opened by the President, Mel Meloncelli, at 1902 hours.

1. **Attendees:** The following members were in attendance:
Mel Meloncelli, Russ James, Werner Golla, Brian Hatfield, Dean Martin, Mick Payne, Chris Fenton, Jim Semmens, Iain Reynolds, Graeme Unmack and Pat Deeker.
2. **Apologies:** The Secretary (Russ James) advised that apologies had been received from Mark Reid.
3. **Distribution of Information:** It should be noted that copies of all documents tabled and/or discussed at the Management Committee meeting were electronically distributed to all Management Committee members prior to the meeting.
4. The President welcomed and thanked everyone for their attendance at the meeting.
5. Minutes from Previous Meeting – outstanding issues
 - a. **Item 50/20 - Zoom Meeting with CO and RSM of the Regiment** – the President advised that due to other commitments the meeting had not yet occurred but that he had a number of telephone conversations with the RSM.
 - b. **Item 51/20 – Nominal Roll of the Association** – the Secretary advised that the 13th edition (version 1.13) of the Nominal Roll had been issued with approximately 270 names included with around 230 names to go. State Reps were encouraged to check the Nominal Roll for their members and gee up any that were not included.
 - c. **Item 52/20 – Patron** – The President provided an update indicating that Head of Corps had provided formal advice to RAAC Units.
 - d. **Item 53/20 – Management Committee Vacancies** – The Secretary asked if State Reps had managed to identify any volunteers for the positions of Comms Manager, Newsletter Editor or Recruitment Manager.
 - e. **Item 54/20 – 12 Months Free Membership** – The Secretary advised that the Chief Clerk had been provided with a copy of the 12 Months Free Membership with a formal request that it (the form) be included in the March Out procedures.
 - f. **Item 55/20 – Newsletter** – The Secretary advised that the next newsletter, prepared by John Brooker, was almost complete and the only items outstanding including the Secretary's Report and a paragraph or two relating to additional health issues.
 - g. **Item 56/20 – Website Review** – The Secretary advised that John Brooker had loaded a new selection of photos which scroll in addition to doing a general clean-up. See further discussion later.
6. **Item 57/20 – Minute 27 of 2020/21 - Minutes from Previous Meeting** – It was moved Mick Payne, seconded Chris Fenton that the Minutes of the previous meeting be accepted. **CARRIED**

7. **Item 58/20 - Minute 28 of 2020/21 - Decisions Made via email** – The Secretary moved that membership decisions made by email for Jo Rogers (28 April 21), Ivan Balas (3 May 21) and Vicki Key, OAM (4 May 21) be ratified. Seconded Brian Hatfield. **CARRIED**

8. **Item 59/20 – Minute 29 of 2020/21** - Correspondence In - Emails from Bruce Cameron re Long Khahn Commemoration activities on 6 and 7 June 2021 in Canberra, ANZAC day March in Melbourne, membership renewals, advice of deaths and illnesses, notes of thanks from widows. Correspondence Out included reminder Membership renewal emails and letters to around 35+ members, email to the RSM concerning Standard at the PM22 Reunion, condolence card to Elaine Berghofer and Patsy Williams, letters to Wendy Lukeis and Annette Moore concerning Memorial Service for Peter Lukeis and Peter Moore MID, notices of deaths and funerals for former members of the Regiment (primarily by MailChimp), Newsletters and copies of Minutes to snail mail recipients. No other significant outwards correspondence.

9. It was moved Werner Golla, seconded Graeme Unmack that the Correspondence Report be accepted. **CARRIED**

10. **Item 60/20 – Minute 30 of 2020/21 - Membership Report** – the Secretary (Russ James) advised the following details:

- a. Current Membership = 494 (21 March 2021) increase of 117 since July 2018
- b. There are two pending Membership Applications – for Michael Boles (12 February 21) had applied but not sent membership fee, Brad Titlow (3 Mar 21) and Paul Tew (10 April) – phones numbers provided were incorrect and both had failed to respond to emails sent. Letters to be forwarded to residential addresses.
- c. Towards the end of the 2021 Membership renewal process. 188 members of 210 had renewed which equates to 89.1% of those due to renew. 22 members have not renewed; this represents 4.4% of the total membership and is of concern. Only two members had indicated their intention not to renew. Average period of renewal was 3.3 years which was up from the previous year of 2.73 years. State Reps had attempted to make contact by phone and had left many messages. Very limited success. It is suspected that quite a few of the members who had not renewed had not advised the Association of changed contact details and/or were not reading their emails.
- d. Membership – Chasing lapsed members - Secretary – continue to ring and email lapsed members with the off chance that some may renew.

It was moved Iain Reynolds, seconded Chris Fenton that the Membership Report be accepted.

CARRIED

11. **Item 61/20 - Minute 31 of 2020/21 - Treasurer's Report – the Treasurer (Werner Golla)** provided a spreadsheet which outlined the current situation (copy at Annex A). Mick Payne requested that PM22 Reunion financial figures be included in the next Treasurer's Report. It was moved Pat Deeker, seconded Jim Semmens that the Treasurer's Report be accepted.

CARRIED

12. **General Business**

- a. **Item 62/20 – Reunion Update – Chair of the Reunion Sub-Committee (Mick Payne)** – advised that a new and revised contract had been received from Rydges, some amendments were required, and a new contract was expected shortly. The Caravan Park could not accept bookings for Reunion Accommodation prior to August. However, Port Macquarie was flat out with visitors and the Caravan Park and other venues had been fully booked for some months. He suggested that Reunion attendees book their accommodation as soon as practicable.

- b. **Item 63/20 – Q Stock Update – Vice President (Dean Martin)** – advised that the report had been completed and forwarded to the Secretary for distribution.
- c. **Item 64/20 – Website Review** – The Secretary requested that all members of the Management Committee review the document – General observation and comments – as well as the website and advise the Secretary of any additional observations and/or suggestions.
- d. **Item 65/20 – Scholarships Applications and Selection Criteria** – The President indicated that the documentation had been distributed by the Secretary and asked all present for any questions, concerns, or general comments. After considerable discussion it was agreed that:
 - i. Educational scholarships were to be available for students entering years 9, 10, 11 and 12,
 - ii. the closing dates for applications for the educational scholarship would be 30 April each year,
 - iii. the decision date for educational scholarships should be no later than 30 May of each year,
 - iv. educational scholarship funds would be paid to the successful applicant by 15 June of each year,
 - v. the closing date for sporting (summer, winter or all year round) scholarships would be 31 December for sporting selections made in the preceding 12 months,
 - vi. the proposed process and current documentation would be trialled for the next 12 months and reviewed after the first round of applications, and
 - vii. applicants for all scholarships were to be advised that where it was not possible to differentiate between two or more scholarship applicants, a ballot would be used (method to be determined).

The Secretary advised information relating to the Scholarships would be included in the next Newsletter as well as on the website in due course.

- e. **Item 66/20 – Minute 32 of 2020/21 - Association Gathering on 10 July 2021 at Broadford RSL** – the Secretary referred to the document that had been distributed prior to the meeting and advised that planning was well under way for the ‘gathering’ which was to include Memorial Services for Peter Moore, MID and Peter Lukeis, the presentation of Life Membership Certificates, cutting of the Birthday Cake for the Regiments 72nd Birthday and finally a light lunch in the form of finger food and sandwiches as light refreshments.
It was moved Russ James, seconded Pat Deeker that a budget not to exceed \$1,000 be allocated for the gathering at Broadford RSL on 10 July 2021. This amount was required for the hire of the Broadford RSL, the cost of the Birthday Cake and the cost of catering for up to 90 people. **CARRIED**
- f. **Item 67/20 – Minute 33 of 2020/21 – Association Banners** - The Secretary advised that a request had been received from the Tasmanian Representative that a banner the same as that used in NSW and Victoria be provided. It was moved Russ James, seconded Jim Semmens that a new Association Banner be acquired for Tasmania. **CARRIED**
- g. **Item 68/20 – Minute 34 pf 2020/21 – ARN 169005 and Spare Parts** – The Secretary advised that the Board of Management for ARN 169005 had been asked to undertake a

complete audit of the Centurion and all spare parts held. It was envisaged that excess spare parts could be sold rather than deteriorating due to exposure to the elements. Attached as Annex B a list of all spare parts and tools currently held at the Tank Museum. After some discussion it was moved Chris Fenton, Seconded Brian Hatfield that all Spares and Tools, identified in the Audit, be regarded as part of the Complete Equipment Schedule (CES) and retained permanently. **CARRIED**

- h. **Item 69/20 – Potential Memberships** - The Secretary advised that a number of Membership applications had been received and these would be processed when Membership Payments had been deposited. Chris Fenton advised that he had been in contact with a former member of the Regiment and was optimistic he could be recruited.

There being no further business the President (Mel Meloncelli) closed the meeting with a thanks to all in attendance. The meeting closed at 1856 hours.

Russ James

R.F. James
Secretary

Annex A – Treasurer’s Report
Annex B – Audit of ARN 169005, Spare Parts and Tools

Treasurer's Report as at 19 May 21

1st Armoured Regiment Association (Inc) Treasurers Report for the period 13 Mar 21 -19 May 21			
Cash in Bank as at 19 May 21			
Operational Account balance		\$	66,894.80
Debit Card Account		\$	789.22
Cheque Account		\$	396.78
Total		\$	68,080.80
Expense- (Operational Account)			
Australia Post - postage		\$	82.39
Bank fees		\$	2.80
Petrol centurion tank		\$	104.10
Transfer to Debit Card Account - top up		\$	1,000.00
Anzac luncheon Tasmania Rep - Beaconsfield		\$	102.20
Ink Spot Black ink cartridge		\$	33.00
RAAC Corp		\$	41.67
Lukus Productions (name tags)		\$	63.00
Total		\$	1,429.16
Income (Operational Account)			
Memberships (Renewals/new members)		\$	2,062.00
Goods sold from Q Store		\$	118.45
Registrations (PM 2021 Reunion)		\$	440.00
Donations		\$	188.85
Bank Interest		\$	5.53
R. F. James		\$	92.04
Total		\$	2,906.87
			Includes \$46.25 from Paul Jonathan Saunders unknown deposit
			Reimbursement re credit card purchase
Debit Card Account balance		\$	789.22
Xero monthly fee payments		\$	52.00
R. F. James		\$	92.04
Long Lunch - Emerald Hotel		\$	357.50
Office works		\$	9.49
Expense		\$	511.03
Total received		\$	1,000.00
			Top up from Operational account
Cheque Account balance		\$	396.78
No transaction since Feb 21 account to be closed.		\$	-

Audit of ARN 169005, Spare Parts and Tools

On Board ARN 169005

Radios, SUV/C42/B47 complete with headsets and aerials

Complete Radio harness.

Full set of optics, including peri binos, RCP Sight, Gunners Sight, Muzzle Boresight

Fitted for active IR with searchlight, gunner IR sight, Commanders IR sight, driver's headlight.

Fitted with two dummy/inert .30 cal Browning MG (co-ax and pintle) and one .50 cal RMG (dummy/inert)

Commanders Spotlight (In Vehicle)

Fire Fighting Kit internal & external **(Replaced with up-to-date extinguishers donated by Icky)**

Mantlet cover **(reasonable condition)**

Serviceable track

Breech operational

Empty 20pdr cases **(In Vehicle)**

Breech cover **(Stored on vehicle)**

MBSGD covers and muzzle cover **(On Vehicle)**

New Batteries

All items above in serviceable condition

Spares

6 Roadwheels **(All serviceable)**

Top Guide roller **(Serviceable, not likely to be fitted)**

Starter motor

Booster coil **(Serviceable)**

Exhaust fish tails **(Serviceable)**

Main engine magneto **(Repaired by John Blackwell)**

Main engine oil filter element **(Still have not used yet)**

Searchlight globe **(have not used)**

Range of tools inc

Track Adjuster

Track Tools incl circlip tool

Clips for use during fan belt changes

Spark Plug spanners x 2

Flower pot for final drive nut

Roadwheel spanner

Starting Handle Aux Gen

Universal tool for final drives

2 x Aux gen oil filters

Box assorted light bulbs

Assorted fuel pump spares.

2 x brow pads crew commander (new)

Peri Bino brow pad (new)

Emergency Firing Unit battery (New)?
Prism Episcopes.
Drivers IR scope (still in original box)
10 Fan belt sets (two per set)