



1ST ARMOURD  
REGIMENT  
ASSOCIATION INC.

# 1<sup>st</sup> Armoured Regiment Association Incorporated

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## Minutes for Management Committee Meeting Held Using Zoom Technology on 9 February 2024

The meeting was opened by the President, Mel Meloncelli, at 1901 hrs. He thanked all those in attendance for giving their time on Friday evening.

1. **Attendees:** The following members were in attendance:  
Mel Meloncelli, Dean Martin, Russ James, Werner Golla, Graeme Walker, Pat Deeker, Mark Reid, Iain Reynolds, Brian Hatfield, Chris Fenton and Graeme Unmack.
2. **Apologies – (Secretary)** – apologies included Chris Hodgson and Richard Stanios.
3. **Distribution of Information:** Copies of all documents tabled and/or discussed at the Management Committee meeting were electronically distributed to all Management Committee members prior to the meeting.
4. **Item 1/24 - Minutes from Previous Meeting** (6 Oct 2023) the Secretary advised:
  - a. **Association Plaques** – final outcome – 40 ordered, 34 paid for in advance. Original quote from supplier was \$67 per plaque – we sold for \$78 plus postage. Actual price was \$49.52. We offered everyone a refund of \$18 per plaque. There was one (1) bank refund, seven (7) credit notes issued, 14 donations of \$18 and 12 members failed to respond to offer of refund. Currently holding six (6): one (1) each for Tolmie, Broadford RSL and Emerald Hotel, plus a further three (3) for sale.
  - b. **Adelaide Reunion Update** – to be discussed later.
  - c. **Cambrai Day in Adelaide 2023** – around 60 attended the Meet and Greet at the Mawson Lakes Hotel, and about the same number marched onto the Parade Ground as part of the Cambrai Day Parade, as well as partaking in the BBQ that followed. Around 40 attended the Recovery Breakfast on the Saturday morning. All in all, a very successful three days!
5. **Minute 1 of 2023/24** - it was moved Graeme Walker, seconded Pat Deeker that the Minutes of the previous meeting be accepted. **CARRIED**
6. **Item 2/24 - Other Issues – AGM 25 November 2023 (Secretary)** - after the AGM (Broadford in November) the Secretary was approached by a member concerning the Sporting Scholarship – subsequently application received and approved. Official presentation to Georgia Leonard on Saturday 10 February 2024.
7. **Item 3 – Minute No 2 of 2023/24 - Membership Decisions Made via email (Secretary)** – it was moved Russ James, seconded Werner Golla that the membership decisions made via email be ratified for Connor Brown on 22 Nov 23, Chris Hodgson on 22 Nov 23, Michael Henderson on 7 Dec 23, Robert Jarvie on 14 Dec 23, Mick McDonald on 16 Jan 24 and Gary Coles on 24 Jan 24. **CARRIED**

8. **Item 4 - Correspondence In (Secretary)** – Emails relating to the future of the Regiment, copyright issues, membership renewals, advice of deaths and illnesses, Q store orders, plaque orders, invoices, responses to Expression of Interest for Adelaide 2024 Reunion, contracts from Hilton Hotel Adelaide, etc.
9. **Item 5 - Correspondence Out (Secretary)** – Expression of Interest for Adelaide 2024 Reunion, membership renewal emails and letters, renewal membership cards, invoices, copyright issue, condolence cards, emails to Hilton Hotel, No other significant outwards correspondence.

**Minute No 3 of 2023/24** - moved Russ James, seconded Iain Reynolds that the Correspondence Report be accepted. **CARRIED**

10. **Item No 6 - Membership Report (Secretary):**

- a. Current Membership = 513 (5 February 24) increase of 137 since July 2018. We have lost eight (8) who were due to renew on 1 Feb or later last year. At least three membership reminders (emails and letters) were sent to those due to renew.
- b. Membership renewals 1 Feb 2024 – 84 renewal notices sent by email and snail mail. As at 5 Feb 24, 51 members have renewed (51%) for periods from 1 to 5 years (average = 2.529 years). There are a further 10 members due to renew before the end of this year.
- c. Membership – Chasing lapsed members – Secretary and the Recruitment Manager – continue to ring and email lapsed members with the off chance that some may renew. Recently contacted by a former member who had not renewed in 2021.

**Minute No 4 of 2023/24** - moved Russ James, seconded Dean Martin that the Membership Report be accepted. **CARRIED**

11. **Item 7 - Treasurer's Report (Treasurer)** – as previously distributed. Copy at Annex A.

**Minute 5 of 2023/24** moved Mel Meloncelli, seconded Mark Reid that the Treasurer's Report be accepted. **CARRIED**

12. **General Business**

- a. **Item 8 - Current Situation – 1<sup>st</sup> Armoured Regiment (President/Secretary)** – the Secretary advised that he had been briefed by MAJGEN Roger Powell AM and that the Association had once again been requested to 'keep its powder dry' until 1 March 2024. An alternative had been presented to the Chief of Army (CA) and it was expected that a response would be received by then.
- b. **Item 9 - Minute 5 of 2023/24 – Breach of Copyright** – the Secretary advised that emails had been received by the President, Vice President and Secretary from an agent representing the rights of The Association Press (United States) and Cartoonstock (United Kingdom), advising that the Association had breached copyright, by publishing a photograph and a number of cartoons in in Newsletter (Paratus), which was widely available on the Association's Website. After considerable research by the President and Secretary, and requests for authorisation for the agent to act on behalf of the copyright holders, it was determined that the Association had little choice but to pay compensation to PicRights (Aust) in the sum of \$963 for the breaches. The Secretary also signed a Settlement and Release Agreement on behalf of the Association, certifying that the images that had infringed copyright had been removed from the appropriate Newsletters, the Association's Website and all electronic images had been deleted from Association systems.

It was moved Russ James, seconded Chris Fenton, that the sum of \$963 paid to PicRights (Aust) to reimburse the original copyright holders for the inadvertent use of copyright material on the Association website be approved. **CARRIED**

- c. **Adelaide 2024 Reunion and Cambrai Day Parade** – the Secretary provided an update on the responses to the Reunion and Cambrai Day Expression of Interest issued to all Association members on 20 December 2023 as well as notices that were placed on five different (armoured Corps related) face book sites on 5 February. A snapshot of the various indications of attendance at reunion events is provided at Annex B. The Secretary also advised that contracts had been received from the Hilton Hotel; these had been reviewed and two pages of comments/questions had been prepared and were ready to be sent to the Hilton depending on the decisions made at this committee meeting.

The Secretary provided the following information concerning costings at the Hilton:

**Meet and Greet** – contract required a minimum spend of \$15,600 to waive the room hire of \$4,500. This means that a minimum of 185 attendees at an average cost of \$85 per member is required. Based on current figures this is achievable.

**Reunion Dinner** – contract required a minimum spend of \$35,000 to waive the room hire of \$4,500. This means that a minimum of 270 paying attendees at an average cost of \$130 per member is required. Based on current figures this is not currently achievable. The decision by 3/9 LH not to attend the Reunion Dinner has impacted attendance by between 60 and members including a number of SAMRA members. It is possible that these additional numbers could be made up by members from the 1<sup>st</sup> Armoured Regiment, but this may not be known for about three (3) months prior to the Reunion Dinner.

Contracts with the Hilton must be signed within the next week along with an initial deposit of \$12,960.

The President asked for comments. After considerable discussion, it was generally agreed that the attendance figure of 270 paying attendees could be achieved for the Reunion Dinner and that the contract with the Hilton should be signed as soon as the outstanding issues had been addressed.

**Minute 6 of 2023/24** - It was moved Russ James, seconded Graeme Walker, that the current plan to hold the 2024 Adelaide Reunion continue, and that the Contracts with the Hilton – for the Meet and Greet and Reunion Dinner – subject to resolution of outstanding issues, be finalised by the end of the first week in March. **CARRIED**

There was further discussion concerning Registration Fees (for the Reunion), the decision not to provide 'goodie bags' and a subsidy for Association members attending the Reunion. These matters are to be addressed by the Adelaide 2024 Reunion Sub-Committee for recommendations to the Management Committee. The Secretary indicated that all costs, subsidies, etc would be modelled in a spreadsheet for discussion by the Adelaide 2024 Reunion Sub-Committee.

The Secretary also indicated that members attending Reunion Functions would be provided with the opportunity to pay the total costs by three (3) or four (4) instalments. However, due to the costs involved, instalment payments made by credit card would likely attract an additional amount to cover credit card facility costs.

The being no further business, the President thanked those in attendance for their input, and closed the meeting at 2033 hours.

Russ James  
Secretary  
1<sup>st</sup> Armoured Regiment Association

**Profit and Loss Report**  
**For period 1 July 2023 to 5 Feb 2024**  
**and the same period for the two previous years**

<b>Account</b>	1 Jul 2023- 5 Feb 2024	1 Jul 2022- 5 Feb 2023	1 Jul 2021- 5 Feb 2022
<b>Trading Income</b>			
Interest Income	1,536.10	352.52	22.47
Membership Income	9,837.16	9,720.07	9,358.33
Merchandise Sales	4,093.15	9,084.24	1,784.51
<b>Total Trading Income</b>	<b>15,466.41</b>	<b>19,156.83</b>	<b>11,165.31</b>
<b>Cost of Sales</b>			
Cost of Merchandise Sold	2,467.19	3,029.76	436.00
Purchases	678.24	5,189.24	1,400.01
<b>Total Cost of Sales</b>	<b>3,145.43</b>	<b>8,219.00</b>	<b>1,836.01</b>
<b>Gross Profit</b>	<b>12,320.98</b>	<b>10,937.83</b>	<b>9,329.30</b>
<b>Other Income</b>			
CAMBBQ23	40.00	0.00	0.00
CAMBus23	140.00	0.00	0.00
CD22 Bus	0.00	145.00	0.00
CD22 Meet and Greet	0.00	(70.00)	0.00
CD22 Recovery Brunch	0.00	(40.00)	0.00
Donations Received	458.80	262.50	146.00
Donations Received - Reunion	0.00	0.00	85.00
Donations to the Association for Cambrai Day 2022	0.00	100.00	0.00
Stock Adjustment - Increase	0.00	12.15	0.00
<b>Total Other Income</b>	<b>638.80</b>	<b>409.65</b>	<b>231.00</b>
<b>Operating Expenses</b>			
Bank Fees	7.00	18.37	19.48
Communications	581.50	563.18	530.29
Consulting & Accounting	437.00	398.00	622.00
Depreciation	0.00	239.42	265.95
Donations Paid by the Association	4,599.30	2,380.00	0.00
Event Outlays	2,156.28	3,017.30	246.40
Event Outlays - 2021 Birthday	0.00	0.00	220.00
Flowers/Wreaths/Donations in Lieu	300.00	380.00	155.00
General Expenses	0.00	5.33	0.00
Health and Safety	0.00	16.96	0.00
Insurance	0.00	311.46	321.58
Legal expenses	1,000.70	38.20	0.00
Maintenace of ARN169005	(300.00)	0.00	0.00
Office Expenses	77.03	399.72	208.36
Postage	255.74	620.07	799.74
Presentations/Prizes 1st Armoured Regiment	445.58	224.30	174.57
Printing & Stationery	944.21	543.05	283.89
Public Relations	23.50	0.00	0.00
RAAC Corp Fees	469.46	200.00	200.00
Scholarship Educational	0.00	0.00	539.92
Scholarship Sporting	500.00	0.00	0.00
Stock Write Off	39.34	62.56	0.55
Stripe Fees	122.43	104.23	0.00
<b>Total Operating Expenses</b>	<b>11,659.07</b>	<b>9,522.15</b>	<b>4,587.73</b>
<b>Net Profit</b>	<b>1,300.71</b>	<b>1,825.33</b>	<b>4,972.57</b>

## **Synopsis of Expression of Interest Responses**

*(All figures correct as at 5.12 pm February 9<sup>th</sup>)*

Responses	131
Members	122
Non Members	9
No Attending Meet and Greet	231
No Attending Parade	215
No Attending BBQ	202
No Attending Reunion Dinner	212