



1ST ARMoured  
REGIMENT  
ASSOCIATION INC.

# 1<sup>st</sup> Armoured Regiment Association Incorporated

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## Minutes for Management Committee Meeting Held Using Zoom Technology on 14 July 2023

The meeting was opened by the President, Mel Meloncelli, at 1901 hrs. He thanked all those in attendance for giving their time on Friday evening.

1. **Attendees:** The following members were in attendance:  
Mel Meloncelli, Russ James, Werner Golla, Graeme Walker, Pat Deeker, Mark Reid, Iain Reynolds, Chris Fenton and Brian Hatfield.
2. **Apologies – (Secretary)** – Russ James advised that apologies had been received from Andrew Walker, Graeme Unmack, Bob Kennard, Richard Stanios, Charlie Dearling and Dean Martin.
3. **Distribution of Information:** Copies of all documents tabled and/or discussed at the Management Committee meeting were electronically distributed to all Management Committee members prior to the meeting.
4. **Item 46/23 - Minute 26 of 2022/23 Minutes from Previous Meeting (17 Mar 23)** – matters arising and/or outstanding - The Secretary moved that Minute 24 of 2022/23 (Expenditure for the Broadford Birthday Lunch) be increased from \$500 to \$635. Seconded by Chris Fenton. **CARRIED**

The Secretary further advised that:

- a. The Birthday Lunch at Broadford was very good with 43 persons in attendance (members with wives/partners). There was good interaction between all those attending. Last visitors left around 4.30 pm. Thanks to the Broadford RSL to be recorded.
- b. Honour Boards at SOA – photos of existing Honour Boards received and Burgess Signs in Seymour had provided an indicative quote of around \$660 per board. Adjutant at SOA had signed off on the design of the Honour Boards as well as the lettering and had provided the names of the Students of Merit for all three (3) Honour Boards. Final information sent to Burgess for costings. Peder Eberbach happy to pay the full cost for the Honour Board for Gunnery Wing.
- c. ARN 169005 Disposition Sub-Committee – due to withdrawal of funding by Govt, construction of new Museum deferred; therefore, our tank will not move for some time in the foreseeable future. Offer by the Association to the Museum for a loan of the tank for a period of 10 years, with options for further time extensions, has not been accepted at this stage. Understood that AAHU may want to provide a new loan agreement, but we have not been informed of any changes to the existing arrangement. Disposition Sub-Committee temporarily placed on leave!
- d. Number Plate Frames – special order placed with company in Qld. Initial order of 76 plates (mix of standard and slimline) cost around \$1,246. Invoiced around \$1404 – therefore profit of around \$158 or just less than \$2 per plate. Postage an issue as postage increased from \$9.60 to \$10.80 for a parcel with two number plate frames!
- e. Tolmie wooden plaque and Certificate of Appreciation – Iain Reynolds advised that costings were being obtained for the cost of wooden plaques as well as a laser cut solution (Joe

Linford). It was suggested that those attending the next Camping Trip at Tolmie be encouraged to contribute to the cost.

**Item 47/23 – Minute 27 of 2022/23.** In the interim, it was moved Iain Reynolds, seconded Mark Reid, that a sum not to exceed \$100 be allocated for the carving of a wooden plaque.

**CARRIED**

There was considerable discussion concerning objects that could be provided to any organisation or person who provided assistance and/or services to the Association. Further investigations to be undertaken by Iain Reynolds, Brian Hatfield and Chris Fenton. It was proposed that different levels of recognition were required depending on the level of assistance/service provided.

5. **Item 48/23 – Minute 28 of 2022/23** - it was moved Brian Hatfield, seconded Iain Reynolds that the Minutes of the previous meeting be accepted. **CARRIED**
6. **Item 49/23 – Minute 29 of 2022/23 - Decisions Made via email (Secretary)** - it was moved Russ James, seconded Mark Reid that the membership decisions made via email be ratified for Kathy Webber on 21 March, Ken Burgess on 28 March, Kevin Fletcher on 29 May and Karl Liffman on 13 July 2023. **CARRIED**
7. **Item 50/23 - Correspondence In (Secretary)** – Emails relating to membership renewals, advice of deaths and illnesses, Q store orders, orders for Number Plate Frames, various invoices, etc
8. **Item 51/23 - Correspondence Out (Secretary)** – Renewal emails and letters, Invoices, order Number Plate Frames, Membership Cards and Badges, and Condolence cards. No other significant outwards correspondence.

**Minute 30 of 2022/23** - It was moved Russ James, seconded Brian Hatfield that the Correspondence Report be accepted. **CARRIED**

9. **Item 52/23 – Minute 31 of 2022/23 - Membership Report – the Secretary advised:**
  - a. Current Membership = 509 (10 Mar 23) increase of 133 since July 2018 but five (5) of these who were due to renew on 1 Feb, plus a further five (5) since 1 Feb this year have not yet renewed. Therefore, our voting membership is 499. A further nine (9) are due to renew between now and the end of the year.
  - b. Membership renewals 1 Feb 2023 – 95 renewal notices sent by email and snail mail. As at 10 Jul 23, 78 members have renewed (85.7%) for periods from 1 to 5 years (average = 2.23 years). 12 members have yet to renew, four (4) members had died and one (1) resigned via email. All members, who have not yet renewed, have been sent at least three (3) notices (either snail mail or email). Next step is phone calls by State Reps.
  - c. 10 that have failed to renew will be classified as ‘Inactive – Resigned WEF 1 Aug 2023’ or Inactive – Resigned WEF six months after their renewal date.
  - d. Membership – Chasing lapsed members – Secretary and the Recruitment Manager – continue to ring and email lapsed members with the off chance that some may renew.

It was moved Russ James, seconded Pat Deeker that the Membership Report be accepted.

**CARRIED**

10. **Item 53/23 – Minute 32 of 2022/23 - Treasurer’s Report (Treasurer) – as previously distributed.** In addition to the Profit and Loss Statement (extracted from Xero) submitted (see Annex A), the Treasurer advised that the Bank Balance at present was around \$79,390 which included \$50,000 in a Term Deposit A/c with Bendigo Bank at a rate of 3.8% pa. This is due to be renewed in August. The Secretary noted that approximately \$4,700 was currently being held for two (2) events due to be conducted in August 2023.

It was moved Graeme Walker, seconded Chris Fenton, that the Treasurer's Report be accepted.

**CARRIED**

- 11. Item 54/23 – Minute 33 of 2022/23 - 2024 Adelaide Reunion Update – Mark Reid and Russ James –** Mark advised that he had visited three of the four function centres in Adelaide to clarify any issues relating to the Request for Quotation (RFQ) that had been issued by the Secretary in mid-June. Mark advised that some of the prices already provided were consistent with expectations based on the 2018 Reunion held in Adelaide. However, it should be noted that additional costs for a range of extras were likely to be imposed. The Secretary indicated that the Closing Date for the RFQ was 21 July 2023, and that Evaluation Criteria were to be developed in the next week. The Secretary also advised that a draft Expression of Interest (EOI) had been finalised and sent to Reunion Sub-Committee members for comment.

It was moved Chris Fenton, seconded Pat Deeker, that the 2024 Adelaide Reunion Update be accepted.

**CARRIED**

- 12. Item 55/23 - 50<sup>th</sup> Anniversary of end of Vietnam War, Canberra 18 August 2023 – Russ James.** A Meet and Greet event on Thursday 17 August and a Dinner on 18 August to be conducted at the Civic Pub in Braddon. 59 attending Meet and Greet and 58 attending dinner – all have paid and monies to the Association and which will be paid to the Civic Pub about a week before the events. Currently holding \$4,690 on behalf of attendees.
- 13. Item 56/23 - Assistance to 1 AR History Room – Mark Reid** indicated that he had been helping the Curator with the painting of the floor as well as the re-organisation of the exhibits. Mark also advised that the RSM was very much in favour of veterans (Association Members) assisting the Regiment in the painting of historical vehicles, maintenance of the rose garden, etc.
- 14. Item 57/23 – Relocation of Standard and Guidon to St Peter's Cathedral in Adelaide – Mark Reid** advised that he and quite a few other Association members, and former veterans, had attended the Parade and the Ceremony at the Cathedral. Graeme Walker asked that any photos be provided to him for inclusion in the next Newsletter. Photos had appeared on various face book pages from AJ Murphy and Russ Gannon.

**15. General Business**

- a. Item 58/23 – Donation to Legacy in their 100<sup>th</sup> Year – Werner Golla** provided information to the meeting concerning fund raising activities by Legacy in their 100<sup>th</sup> year and suggested that a donation of \$500 be made by the Association. There was considerable discussion as to whether the donation would be made to the federal (national) body of Legacy or to the Victorian Branch. As this information was not readily available, the decision was deferred until the next meeting when the required information could be provided.
- b. Item 59/23 – Minute 34 of 2022/23 – 2023 AGM – Secretary** – advised that it was planned to hold the 2023 AGM at the Broadford RSL in the last weekend of November 2023. Russ James moved, seconded Werner Golla, that a budget of \$500 be allocated for the AGM.

**CARRIED**

The President indicated that the next Management Committee meeting should be held on Friday 22 September 2023.

There being no further business, the President closed the meeting at 2014 hours with a thanks to all in attendance for their valuable input on a wide range of matters.

*Russ James*

R.F. James  
Secretary

Annex A – Treasurer’s Report

## Profit and Loss

### 1st Armoured Regiment Association Inc For the year ended 30 June 2023

	2023
<b>Trading Income</b>	
Interest Income	583.68
Membership Income	10,182.88
Merchandise Sales	10,993.54
<b>Total Trading Income</b>	<b>21,760.10</b>
<b>Cost of Sales</b>	
Cost of Merchandise Sold	5,335.50
Purchases	4,680.52
<b>Total Cost of Sales</b>	<b>10,016.02</b>
<b>Gross Profit</b>	<b>11,744.08</b>
<b>Other Income</b>	
Donations Received	490.25
Donations to the Association for Cambrai Day 2022	100.00
Event Proceeds	2,542.36
Stock Adjustment - Increase	12.15
<b>Total Other Income</b>	<b>3,144.76</b>
<b>Operating Expenses</b>	
Bank Fees	22.92
Communications	630.92
Consulting & Accounting	737.19
Depreciation	406.44
Donations Paid by the Association	2,380.00
Event Outlays	3,372.80
Flowers/Wreaths/Donations in Lieu	687.00
General Expenses	5.33
Health and Safety	16.96
Insurance	311.46
Legal expenses	99.40
Office Expenses	399.72
Postage	1,098.67
Presentations/Prizes 1st Armoured Regiment	224.30
Printing & Stationery	610.63
RAAC Corp Fees	238.46
Repairs and Maintenance - Centurion	130.69
Stock Write Off	62.56
Stripe Fees	187.37
<b>Total Operating Expenses</b>	<b>11,622.82</b>
<b>Net Profit</b>	<b>3,266.02</b>